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**COMMUNITY DEVELOPMENT COMMISSION  
OF MENDOCINO COUNTY**

**Scheduled Meeting Agenda  
for July 11, 2024 at 1:30 p.m.**

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CDC Conference Room  
1076 N State St.  
Ukiah, CA 95482

1. **Roll Call**
2. **Approval of May 16, 2024 CDC Minutes** (Attached) - Pages 4-6
3. **Report of Posting Agenda:** Pursuant to Government Code §54954.2, the Agenda for this meeting was properly posted on July 3, 2024.
4. **Committee Reports** (Standing Committees)
  - A. Orientation/Welcome Committee
  - B. Executive Committee
  - C. Budget/Audit Committee
  - D. Development and Loan Committee
5. **Executive Director Report and Department Reports**
  - A. **Administration - 10 Minutes** (Attached) - Pages 7-8
    1. Executive Director's Report
  - B. **Accounting - 10 Minutes** (Attached) - Pages 9-25
    1. Controllers Report
    2. Financial Budget for County
    3. Financial Budget for HCV and MS
    4. Financial Budget for PSH-CE
    5. Financial Budget for BBN
    6. Financial Budget for EHV
    7. Financial Budget for PMF
  - C. **Housing Assets - 10 Minutes** (Attached) - Pages 26-29
    1. Housing Assets Report
    2. Work Order Analysis by Completion Month Report

D. **Housing Programs- 15 Minutes** (Attached) - Pages 30-40

1. Housing Programs Report

6. **Announcements**

None

7. **Board Correspondence**

None

8. **Media/Information**

None

9. **Unfinished Business**

None

10. **New Business - 15 Minutes**

A. **TIMED ITEM Public Hearing, Discussion and Possible Adoption of Resolution #2097-24 Approving PHA Certifications of Compliance with Annual Plans and Related Regulations: Board Resolution to Accompany the Annual PHA Plan - Pages 41-52**

B. **Discussion and Possible Action Regarding Resolution #2098-27 modification of:**

**Chapter III. Completion of Application, Preferences, Determination of Eligibility, and Selection of Families**

**Chapter IV. Determination of Income, Total Tenant Payment and Family Share**

**Chapter V. Verification Requirements**

**Chapter VII. Housing Quality Standards and Inspections**

**Chapter XII. Annual and Interim Re-certification**

**Chapter XIV. Termination of Assistance**

**Chapter XXIII. Informal Hearings and Reviews**

**Chapter XXIX. Emergency Housing Vouchers**

**to the Housing Choice Voucher Administrative Plan, which is a supporting document to the Public Housing Annual Plan. - Pages 53-306**

C. **Discussion and Possible Action Regarding Resolution #2099-24 Modification of:**

**The Permanent Supportive Housing Program Policies and Procedures Manual. - Pages 307-404**

## 11. Public Expression

## 12. Adjournment

### **PUBLIC EXPRESSION**

The Commission welcomes participation in the meeting. Comments shall be limited so that everyone may be heard. This item is limited to matters under the jurisdiction of the Commission which are not on the posted agenda and items which have not already been considered by the Commission. The Commission limits testimony on matters not on the agenda to three minutes per person and not more than 10 minutes for a particular subject. No action will be taken. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting day. To best facilitate these items, please notify either the Chair of the Board, or a Commissioner.


### **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

The Commission complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Office Representative I by calling (707) 463-5462 x 121 at least five business days prior to the meeting.

### **ADDITIONS TO AGENDA**

The Brown Act identifies the following three situations in which a body is permitted to take action on a matter not on the posted agenda:

- (1) Pursuant to Section 54954.2(b) (2) the body may discuss a non-agenda item when the body determines that the matter in question constitutes an emergency pursuant to Section 54956.5.
- (2) Pursuant to Section 54954.2(b) (2) the body may discuss a non-agenda item when the body determines (by 2/3 of the total body, or by unanimous vote if less than 2/3 present) that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. However, the need for immediate action must have come to the attention of the body after the agenda had already been posted. This determination must be made by two-thirds of the total body or by unanimous vote if less than 2/3 are present.
- 3) Pursuant to Section 54954.2(b)(3) when an item has been posted on an agenda for a prior meeting, the item may be continued to a subsequent meeting which is held within five days of the meeting for which the item was properly posted. Under these circumstances, the item need not be posted for the subsequent meeting.

 Persons requiring a reasonable accommodation due to a disability may request such an accommodation at any time during this process.

